



An Informative Full-day Seminar:

# *Supervisor's Role...* *In Safety and Health*

## *1 Who Should Attend . . .*

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## *2 MIOSHA Training Institute*

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## *3 What You'll Learn . . .*

This seminar is designed for both General Industry and Construction first line supervision, safety and health committee members, and management personnel. Topics covered include employee safety and health training, accident investigation, hazard recognition, and self-inspection techniques. This program gives tips to supervision on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA General Industry and Construction standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills.

### **Agenda**

Participants will learn to:

- ▶ Identify a supervisor's major duties and responsibilities.
- ▶ Discuss how to integrate the supervisor's general duties for safety and health.
- ▶ Recognize workplace hazards and corrective actions.
- ▶ Review common MIOSHA General Industry and Construction Violations.
- ▶ Identify required job specific training.
- ▶ Identify how to conduct a self inspection.
- ▶ Conduct an accident investigation and complete associated paperwork.

All meetings are accessible and barrier free. Please contact the cosponsor or CET Division, at least two weeks in advance, to request necessary accommodations.

# Facilitator

Barry brought more than 20 years of safety related experience to the CET Division when he joined us in 2004. Barry started out in the United States Air Force. As an Air Force Fire Protection Specialist he gained experience in almost every position in the fire department while doing crash/rescue and structural firefighting duties. Barry then transferred to the Air Force Safety Program and was the non-commissioned officer in charge of the 410th Bomb Wing Ground Safety office at K.I. Sawyer AFB. (He also served a joint service tour with the U.S. Army as the Chief of Safety for U.S. Forces in the country of Honduras.) In all of these positions, Barry had extensive safety training responsibilities.

After leaving the Air Force, Barry joined the Department of Corrections as a State Certified Fire Inspector. He came to MIOSHA in 1997 as a General Industry Enforcement Officer for the Port Huron area and joined the CET team in 2004. Barry's degrees are in both safety and fire science technology and he is responsible for the Upper Peninsula region.

Presenters: Barry Simmonds, Occupational Safety Consultant and  
Cindy Zastrow, Industrial Hygienist; MIOSHA-CET Division



**Barry W. Simmonds**  
*Occupational Safety Consultant*  
*MIOSHA, CET Division*

## Program Details

DATE:	June 23, 2009	TIME:	Check-in - 8:30 a.m. Program - 9:00 a.m. to 4:00 p.m.
LOCATION:	M-TEC <sup>SM</sup> at Bay College 2000 N. 30th Street Escanaba, Michigan	DEADLINE:	Register by June 15, 2009 Please register early!
COST:	\$90 per person. Includes lunch and course materials. Certification/Maintenance Points Available	CONTACT:	Renée Lundberg, 906.789.6902 x 1535 lundberr@baycollege.edu

**COSPONSOR: M-TEC<sup>SM</sup> at Bay College**

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

## How to Register

### Supervisor's Role in Safety and Health

Complete this information for each person registering:

- ▶ **Phone:** 906.789.6902 x 1227 or  
800.221.2001 x 1227
- ▶ **Fax:** 906.789.6921
- ▶ **Email:** dittrichm@baycollege.edu
- ▶ **Mail:** M-TEC at Bay College  
2001 N. Lincoln Road  
Escanaba, MI 49829  
Attn: Mary Dittrich

Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Birth Date: \_\_\_\_\_ (Needed for Registration)  
Print Credit Card Holder's Name: \_\_\_\_\_  
Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
VISA ☐ MC ☐ Signature: \_\_\_\_\_

Please make checks payable to: M-TEC at Bay College

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Energy, Labor & Economic Growth is an equal opportunity employer/program.